

REGIONAL TRANSIT ISSUE PAPER

Agenda Item No.	Board Meeting Date	Open/Closed Session	Information/Action Item	Issue Date
16	06/08/09	Open	Action	05/29/09

Subject: Authorizing the General Manager/CEO to Enter into an Agreement with the City of Rancho Cordova for Shuttle Services

ISSUE

Whether or not to authorize the General Manager/CEO to enter into an agreement with the City of Rancho Cordova for shuttle services.

RECOMMENDED ACTION

Adopt Resolution No. 09-06-_____, Delegating Authority to the General Manager/CEO to Enter into an Agreement with the City of Rancho Cordova for Shuttle Services.

FISCAL IMPACT

Budgeted:	Yes	This FY:	\$	\$1950.00
Budget Source:	Costs Reimbursed by the City of Rancho Cordova	Next FY:	\$	\$46,744.78
Funding Source:	Federal (CMAQ)	Annualized:	\$	\$46,746.16
Cost Cntr/GL Acct(s) or Capital Project #:	77	Total Amount:	\$	\$140,238.49
Total Budget:	\$			\$2,181,235

DISCUSSION

The City of Rancho Cordova applied for and received a CMAQ grant to operate weekday, commute hour shuttle service between the Zinfandel Light Rail Station and the homes and businesses south of Folsom Boulevard and Highway 50. City staff solicited proposals for either a public or private operator to provide this service. RT was one of four proposals received by the City of Rancho Cordova and was ultimately selected by City staff, and approved by the City Council, to operate this service on the City's behalf.

Staff is still negotiating some elements of the agreement for shuttle services but has committed to beginning the service for the City at the earliest opportunity, which is why a delegation is being requested.

This service will be operated out of RT's Community Bus Division, using two neighborhood ride buses displaying a logo and color scheme selected by Rancho Cordova staff for this service. The City will set the rates and fares for this service. Other than overall general management, marketing, planning, fixed route designing, ticket and pass sales, transit maps and related items, which will be provided by the City, RT will have responsibility for all aspects of the day-to-day shuttle operations. The cost of the service will be funded through the City of Rancho Cordova

Approved:


General Manager/CEO

Presented:


Chief Operating Officer

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based upon the cost proposal submitted by RT. RT does not anticipate any significant out of pocket costs associated with the provision of this service.

The agreement calls for RT to provide the shuttle service for an initial term of three years, with an option for the City to extend the agreement an additional seven years, at the rates proposed by RT. The initial three years will be funded through a CMAQ grant. Funding for the option years has not been identified. RT will be paid per revenue hour of service, plus a monthly management fee to cover "overhead" costs associated with the contract. While staff anticipates that these rates will cover RT's costs to operate the service, both for the initial term and during any option years, RT has no right to terminate the Agreement if it is operating the service at a loss. In addition, RT takes the risk, under this Agreement, that the City will either terminate the agreement before RT has had an opportunity to recoup its up front costs or direct RT to stop work for an indefinite and uncompensated period of time, during which RT may continue incurring costs.

Notwithstanding the above risks, staff believes this agreement offers an opportunity to provide high-quality transit service to an underserved area and strengthen RT's presence in Rancho Cordova.

This action authorizes the General Manager/CEO to enter into an agreement with the City of Rancho Cordova to begin operation of the shuttle service. Staff recommends approval of the item.

RESOLUTION NO. 09-06-_____

Adopted by the Board of Directors of the Sacramento Regional Transit District on this date:

June 8, 2009

**DELEGATING AUTHORITY TO THE GENERAL MANAGER/CEO TO ENTER INTO
AN AGREEMENT WITH THE CITY OF RANCHO CORDOVA FOR SHUTTLE
SERVICES**

BE IT HEREBY RESOLVED BY THE BOARD OF DIRECTORS OF THE
SACRAMENTO REGIONAL TRANSIT DISTRICT AS FOLLOWS:

THAT, the General Manager/CEO is hereby authorized to enter into an Agreement for Shuttle Service between the City of Rancho Cordova, therein referred to as "City," and Sacramento Regional Transit District, therein referred to as "RT," whereby City agrees to reimburse RT at fixed rates set forth therein for operation of a weekday commute hour shuttle service over a three-year period, with an option for City to extend for an additional seven years.

STEVE COHN, Chair

A T T E S T:

MICHAEL R. WILEY, Secretary

By: _____
Cindy Brooks, Assistant Secretary

**SACRAMENTO-PLACERVILLE TRANSPORTATION CORRIDOR
JOINT POWERS AUTHORITY**

Board Meeting Report
(May 11, 2009)

Attendance: Jack Sweeney, Keri Howell, David Sander

The meeting was called to order at approximately 9:07a.m. A quorum was present. Minutes from the Special Board Meeting of October 6, 2008 were approved.

The Board Meeting Calendar for FY 2009/2010 was adopted by the Board.

CEO John Segerdell provided a brief informational presentation of Excursion Rail Operating Plan (progress report): **Action-Informational Report**

Authorization for JPA Staff to Negotiate a Lease for Excursion Rail: At the January 7, 2008, JPA Board Meeting, the Board authorized JPA Staff to issue a Request for Proposal (RFP) for Excursion Rail Services (ERS). The RFP was issued on January 28, 2008, and JPA Staff received two proposals on March 26, 2008. One proposal was submitted by the Folsom, El Dorado & Sacramento Historical Railroad Association (FEDS) and one by the Pan-American Railway (Pan-Am) from Hayden, Idaho.

On May 12, 2008, the JPA Board approved a motion to authorize JPA Staff to commence discussions with the FEDS, the City of Folsom and the Counties of Sacramento and El Dorado to determine the feasibility of one or both of the operations proposed under the FEDS' Basic Plan, and to ultimately negotiate a lease with the FEDS for a portion of the rail line, subject to approval by the affected member agencies and the JPA Board of Directors.

JPA Staff held several meetings with the FEDS to initiate the planning and lease negotiations for the aforementioned operations. It was subsequently determined that in order for the FEDS to commence negotiations with potential lenders and further refine their operating plans, the parties needed to outline the basic parameters of the proposed lease in a nonbinding Letter of Intent (LOI). Such a document would give credibility to the FEDS' excursion rail proposal for their talks with various institutions, including financial, governmental and regulatory agencies. On October 6, 2008, the JPA Board authorized the CEO to execute a nonbinding LOI with the FEDS.

Action-Informational Report

RESOLUTION: Approving the FY-2009/2010 Operating Budget:

At the May 12, 2008 JPA Board meeting, the Board adopted an Operating Budget of \$144,000 for the Fiscal Year 2008/2009. The Budget was funded with \$25,000 contributions from each Member Agency, an estimated surplus of \$35,000 from the 2007/08 fiscal year, and \$9,000 in reserve funds.

Action - The motion passed unanimously

PROPOSED BUDGET

JPA staff recommends that the FY 2009/2010 Operating Budget be set at \$144,000. This budget would retain the budgets for the CEO position; Legal Counsel, Engineering, Planning, and funding for the JPA to do weed abatement and debris clearance for the portions of the corridor that span the City of Folsom, Sacramento County, and El Dorado County. This proposed Operating Budget reflects the level of effort assumed to be required to continue with implementation of the Excursion Rail Services effort.

Staff proposes the entire estimated FY 2008/2009 Budget surplus (\$42,000) be applied to the FY 2009/2010 Operating Budget, with the remaining \$100,000 to be funded by the Member Agencies. The resulting contribution levels would be \$25,000 for the Member Agencies.

ACTION- Resolution approved unanimously

RESOLUTION: Authorizing Execution of Amendments to Contracts for Professional Services:

The amendment to the JPA's contract with PGH Wong Engineering, Inc. which provides for a Chief Executive Officer budget in the amount of \$50,000 as presented in Agenda Item No. 5.

The amendment to the JPA's contract with Miller, Owen & Trost (General Counsel) provides for a legal services budget in the amount of \$30,000 as presented in Agenda Item No. 5.

The amendment to the JPA's contract with Fehr & Peers (engineering consultant) provides for an engineering services budget in the amount of \$15,000 as presented in Agenda Item No. 5.

ACTION – Staff recommended adopting a resolution to authorize the foregoing contract amendments for the JPA's 2009/2010 fiscal year. Motion passed unanimously.

Comments were accepted from the public for matters not on the agenda. Comments were received pertaining to the status of the FEDS proposal and the compatibility of trails with rail.

The meeting was adjourned at approximately 10:45 a.m.

Paratransit, Inc. Board of Directors Meeting
May 28, 2009

- ◆ The Board approved the Short Range Transit Plan amendment to allow access to federal funding opportunities.
- ◆ The Board approved the consent calendar.
- ◆ Linda Deavens, CEO honored 3 paratransit drivers for competing in the CalACT Bus Rodeo. For the second year, Paratransit captured first place in the statewide paratransit bus rodeo in two categories (top team and top individual).
- ◆ The Board approved the Finance and Operations Committee recommendation to adopt fiscal year 2009-10 operating and capital budget.
- ◆ The Board received a written and oral report from CFO, Steve Robinson-Burmester regarding the April 2009 Finance and Operations report, monthly pass usage and cost analysis and RT's FY 08 Cost Allocation Model update.
- ◆ Linda Parker, staff, provided the Board with an update of current Innovative Paradigm's/Diversified Services activities.
- ◆ The Board approved a resolution to authorize the CEO to submit grant applications for Transit Investments for Greenhouse Gas and Energy Reduction grant (TIGGER) funds for alternative energy generation projects.
- ◆ The Board received a power point presentation by Barbara Vaughan Bechtold, SACOG Planner, regarding SACOG's white paper to reevaluate Paratransit, Inc. as the CTSA. SACOG is performing an evaluation of Paratransit, Inc., and its operation to determine if there is another way to provide CTSA service that encompasses the County. The decision from SACOG is to redesignate Paratransit, Inc., as the CTSA. A second draft white paper will be released in 2 weeks, with a final report and recommendations to be submitted by July, 2009.
- ◆ The Board received a written report from the CEO, Linda Deavens, regarding: (1) 30th Year Anniversary Celebration; (2) CalACT Paratransit Bus Rodeo; (3) Paratransit/Transit Management Certificate Program; (4) SACOG, STA and RT Activities; (5) CTSA Activities; and (6) Metro Chamber's 2009 Cap-to-Cap.

The next meeting of the Paratransit, Inc. Board is July 23, 2009.

Agenda Item #19

Chair's Report

None at this time.